
ASSEMBLEE GENERALE ANNUELLE
Exercice 2008 – le 10 juin 2009

L'Assemblée générale annuelle d'HELIO International pour l'exercice 2008 s'est tenue le 10 juin 2009 à 19 rue Paul Féval, 75018 Paris.

Présents : Helene Connor (HC); Pierre Beaudouin (PB); Rod Janssen (RJ)
Clarrisa Borchorst (CB); Nina Campbell (NC); Max Parrain (MP).

Procurations : à **Hélène Connor** : Axel Michaelowa; Piotr Tulej; Mithra Moezzi;
Fulai Sheng; Gustavo Best; John Robinson; Laszlo Pinter; Valérie
Blanchot-Courtois; Alain Guinebault; Pierre Mukheibir; Bernard
Chabot; Adam Gula; Jean-Pierre Reveret; Sujay Basu; Bob Gould;
Laura Williamson

Réponses (sans procuration explicite) : 0

1. Vérification du quorum

Le **quorum** requis, constitué d'un quart des membres actifs qui représentent l'Assemblée générale d'HELIO International (SG, STAC, Coordinateurs de Poles et CA), est atteint : 3 membres du CA sont présents, 16 membres votants ont envoyé des procurations ou ont répondu, sur 43 participants ayant droit de vote). La réunion peut se tenir valablement. Nina Campbell prend les notes.

2. Accueil par la Présidente d'HELIO - Hélène Connor.

3. Approbation de l'ordre du jour.

L'ordre du jour de l'Assemblée générale de 2009 est approuvé à l'unanimité.

4. Adoption des minutes de l'Assemblée générale du 29 Mai 2008.

Ces minutes ont été adoptées lors de la première réunion du Conseil d'administration ayant suivi l'AG. Elles sont entérinées à l'unanimité par l'AG.

Les minutes du Conseil d'Administration du 23 Mars 2009 sont également adoptées.

5. Rapport moral de la Présidente - Hélène Connor

Vingt ans après la chute du communisme, 2008 a vu la fin de l'intégrisme du marché. Les gouvernements ont dû se porter au secours des banques, des maisons d'assurances et de grandes entreprises mises en faillite par leur propre inconscience. L'humanité a perdu deux de ses plus grandes illusions et les victimes des bulles immobilière et financière sont venus rejoindre la troupe des pauvres du nord, souvent sans abri et sans emploi, aussi mal lotis que les pauvres des pays du sud.

Alors que partout les riches n'ont jamais été aussi riches, une telle paupérisation choque. Alors qu'il n'y a jamais eu autant d'énergie dans le monde, de plus en plus d'êtres humains en

sont privés, surtout dans les pays en développement. Tant au nord qu'au sud, l'échec de la redistribution des richesses est flagrant et nous savons tous que pour y porter remède il n'y aura jamais assez de courage politique...

C'est donc par la base et à l'échelle individuelle qu'il faut commencer et permettre tout d'abord l'accès à l'énergie pour tous, puisque l'énergie est fondamentale pour tout progrès. Il importe que les politiques énergétiques nationales aient cette flexibilité car, et cela tombe bien, les énergies renouvelables deviennent d'un coût abordable et permettent la décentralisation des activités. C'est là qu'HELIO se trouve dans son élément : promouvoir l'écodéveloppement par l'utilisation d'énergies propres, abondantes et proches des populations. Avec les travaux des membres notre réseau d'experts internationaux, nous pouvons fournir des munitions à ceux qui partagent notre vision et veulent que l'on sorte de ces crises par le haut, c'est-à-dire par le partage de toutes les formes de capital : physique, financier, naturel, social et humain. C'est possible si l'on prend avantage des circonstances pour élever les consciences, chacun là où nous sommes.

2008 a été une année d'expansion et d'ouverture assez exceptionnelle pour HELIO. Nous avons non seulement approfondi notre travail traditionnel : méthodologies d'évaluation de la vulnérabilité des systèmes énergétiques et examen des mesures d'adaptation pour en améliorer la résilience (VAR), et analyse de l'impact de l'électrification rurale (Convention ADEME), mais nous avons exploré les moyens concrets d'impliquer valablement les citoyens dans les débats et la prise de décisions énergétiques (PEG-CUBE). Un travail se poursuit également au sein d'un nouveau comité "PAX et changement climatique" qui, chiffres à l'appui, démontre la nécessité de transférer des fonds militaires et les subventions perverses accordées aux énergies nocives à des projets de lutte contre le changement climatique qui permettent le développement rationnel et massif de l'efficacité énergétique et des énergies renouvelables. Cela est évidemment urgent... et il y a de plus en plus de tels travaux urgents ! Mais tout est possible : la chute du mur de Berlin et celle du capitalisme sont encore dans nos mémoires. C'est ainsi que l'humanité mature... et les associations aussi !

*

Tout comme les êtres humains atteignent, dit-on, l'âge de raison à 12 ans, de même les associations doivent faire face, et au même âge peut-être, à la nécessité de croître et de s'émanciper. C'est, je crois, le cas d'HELIO International maintenant. Grâce au soutien attentif de ses fondateurs et de nombre d'experts bénévoles remarquables, HELIO fonctionne à un très bon niveau et fournit sa pierre à la construction de l'écodéveloppement. Au vu des ressources disponibles, cependant, un optimum a été atteint et le saut quantitatif nécessaire pour continuer son propre développement requiert qu'HELIO soit menée d'une main ferme et installe maintenant une gouvernance plus classique et mieux ancrée dans la réalité matérielle. "Qui ne progresse pas, recule" et devient inutile à la collectivité. Des changements de gouvernance s'imposent à nous et nous y faisons face ensemble.

Bref HELIO doit faire face à sa propre crise de croissance et rassembler ses énergies humaines pour passer au niveau supérieur. Nous nous y employons tous et je veux remercier l'équipe centrale qui, très professionnellement, prépare l'étape suivante.

HELIO continue à contribuer à plusieurs projets européens et nous avons commencé à en élaborer de nouveaux avec des partenaires intéressés, ce qui est plus difficile étant donné nos faibles ressources administratives et comptables. Le réseautage est précieux pour de telles initiatives et nos membres ne manquent pas d'idées.

HELIO-Afrique a commencé à émerger et va rechercher bientôt sa propre autonomie pour étendre le réseau d'observateurs-reporters capable d'appréhender et de traiter les questions énergétiques africaines locales et régionales. Parallèlement nous regrettons que nos collègues de SSN aient décidé de se retirer de la scène alors qu'il reste tant à faire pour assurer des projets climatiques de qualité... Nous regrettons déjà cette équipe remarquable !

En conclusion, dans cette période tourmentée, nous devons nous féliciter d'avoir la foi en l'action écologique, de vouloir servir le bien commun et de continuer à croire que tout est possible. Comme nous l'a dit Albert Schweitzer : "I don't know what your destiny will be, but one thing I do know; the only ones among you who will be really happy are those who have sought and found how to serve."

6. Activity Report – prepared by Project Manager, Laura Williamson

CURRENT PROJECTS

ADEME

Several versions of the qualitative questionnaire destined to quantify the set of twenty indicators have been produced according to the different final users and reviewed to help assess the social impacts of rural electrification in Tunisia, Algeria, Morocco and Egypt. The final version was validated by the MEDRES partners during the Marrakech workshop. These indicators will be tested on projects in the four countries and inquiries/missions are scheduled to be carried out by ADEME and HELIO in early 2009. Several working meetings took place with ADEME: two in Sophia Antipolis and a workshop in Marrakech. The Marrakech workshop was held January 2008 and complemented the MEDRES second annual meeting organised by OME. The indicators will be part of a Methodological Guide on Renewable Energy for Rural Electrification prepared for ADEME. Helene Connor is the project leader.,

Update (May 2009): the questionnaires have been completed and the indicators are currently being tested in the four countries. Analytic results should be available early fall 2009.

NEEDS

HELIO advised on the social indicators definition and selection, identified French experts to participate in the survey and did a number of document translations into French to facilitate the survey process. HELIO took part in the NEEDS Forum organised by the Egyptian colleagues in Cairo, Jan 2008, which also included a field trip to an on-shore wind farm of over 700 units. A two-day NEEDS workshop in Karlsruhe, Dec 2008 focused on giving feedback on the MCDA survey and providing a French translation. This project was slated to close 2007 but received various extensions. The project will now close March 2009 Helene Connor is the project leader.

Update (May 2009): The project closed March 2009 with a Conference at the ECOSOC in Brussels. The final report will be available on the NEEDS website shortly.

Global Reporting Initiative (GRI) – Electricity Utility Sector Supplement

The majority of work on the Electricity Utility Sector Supplement in 2008 consisted of fine-tuning the definitions and the reporting questionnaire. The Supplement is now on the GRI website and open for final review. HELIO was one of three international NGOs to contribute to this supplement. The documents will be available for public comment until 5 January 2009. Helene Connor is the project leader.

Update (May 2009): The last meeting took place at RiskMetrics in New York. The Supplement is now on the GRI website and after final review, was officially launched and is now in use. This marks the end of HELIO's involvement.

Capacity Strengthening in the Least Developed Countries for Adaptation to Climate Change (CLACC)

HELIO's role is to monitor and evaluate the CLACC Programme at the International Institute for Environment & Development (IIED) over a three year period (2007-2010). For most of CLACC's member countries, there is a HELIO observer whose role it is to monitor how that

country's CLACC fellow is performing and how adaptation is being considered within the country. The work entails monitoring the CLACC activities of the individual fellows, producing an annual evaluation of programme management, and coordinating the reports prepared by the monitors on CLACC partners and CLACC Fellows. This project started mid-2007 and covers the following countries: Bangladesh; Kenya; Senegal; Zimbabwe; Mozambique; Malawi; Zambia; Tanzania; Uganda; Sudan; Nepal; Bhutan; Mali; Benin; and, Mauritania. As overall evaluator on behalf of HELIO International, Rod Janssen is also required to attend the annual CLACC meeting, always held at the COP. The 2008 report was delivered to IIED in February 2009 and is available on the HELIO website. Reports from each HELIO Observer contribute to an annual evaluation of the CLACC programme by HELIO.

It is hoped that the knowledge gained through this work will also help HELIO to develop and improve a methodology for adaptation project monitoring. The majority of the funding goes to support the national monitors. A specific amount is provided to Rod Janssen to manage and co-ordinate the process as well as to attend the annual CLACC meeting.

Update (May 2009) At IIED's next full board meeting Rod intends to propose extending this work or applying it to other projects, thereby developing HELIO's emerging niche in the area of monitoring work.

SSN2 –Poverty and climate change: A South-South-North collaboration

This project is a follow-on from the first SSN project (SSN1) that ended December 31, 2004. That project was designed to build sustainable development into the Clean Development Mechanism (CDM) process. A final report "Lessons Learnt" was published. It reports on SSN experience and includes a full description of the lessons learnt from the independent monitoring headed by HELIO International throughout that four-year project financed by the Dutch government. The report can be downloaded on the HELIO website.

SSN is dedicated to learning-by-doing project development, sharing lessons and building leadership in the climate change sector. SSN is a network-based non-profit organisation. SSN teams operating in South Africa, Brazil, Mozambique, Tanzania, Bangladesh and Indonesia have undertaken project-based learning on the Mitigation of Greenhouse Gases and on Community Based Adaptation to climate change.

HELIO International is responsible for monitoring all activities ensuring excellence of performance at all levels of SSN operation and full delivery of vision-based outcomes. The major emphasis required by the Dutch funders is to focus on outputs and outcomes. HELIO has prepared a monitoring protocol that details the entire monitoring responsibilities of HELIO. Monitors are located in the countries of implementation but are coordinated by a global manager. A final evaluation after the four years will be carried out in 2009.

Final Steps of SSN2

After eight years' experience (four year with SSN1 and another four with SSN2) in six countries, tackling the challenges of climate change, sustainable development and poverty reduction, SouthSouthNorth (SSN) publicly launched an animated and illustrated CD ROM: *SSN and the Challenge of Climate Change*. This material has been designed to raise awareness and improve understanding of climate change and the global response, and to share SSN's tools, project experience, methodologies, policy recommendations, SSN Legacy Papers and other publications. The CD ROM presents the information in an attractive and user-friendly way. SSN encourages others to use these materials asking only that SSN be acknowledged when doing so.

Launches were done in participating countries, but not at the international level.

Update (May 2009): An Advisory Committee was created, comprising Rod Janssen, Emilio Lebre la Rovere and Barry Kantor to explore how SSN can continue and be made sustainable

It has prepared an outline that is being reviewed by the SSN Trustees. SSN is also developing some proposals on programmatic CDM and adaptation. Rod Janssen is the project leader

VAR – Vulnerability – Adaptation – Resilience

In the first half of 2008, work on VAR project consisted primarily of finalising funding, preparing indicators and report Manual, identifying reporters and organising a methodological workshop. The methodological workshop was held Oct 30th – November 1st.¹ Nine country reporters, two regional coordinators and several HELIO and GTZ staff met in Bamako, Mali to work on the VAR project. The objective of the workshop was to review and refine the HELIO VAR Manual, working specifically on adapting the indicators to be applicable for a sub-Saharan African context. Participants came from Benin, Cameroon, Democratic Republic of Congo, Kenya, Mali, Nigeria, Senegal, Tanzania and Uganda—as well as France, Germany and Switzerland—making it a truly pan-African meeting and allowing HELIO's African reporters to meet each other and exchange information about projects, ideas, etc. The meeting was co-organised by HELIO International and MFC–Nyetaa and was funded in part by the Ministry of Foreign and European Affairs (France) and GTZ (German Cooperation). Based on collected feedback the Manual was revised and distributed to the reporters.

Post-script: Late Dec, Bartholomew LYMIO (Tanzanian reporter) died suddenly from antibiotic resistant tuberculosis. HELIO sent a 1000€ gift to his widow – funds came both from the CLACC project and HELIO's general operating budget.

Update (May 2009): Draft reports have been written and currently being reviewed. Final reports will be ready by the end of June 2009. It was suggested that in order to ensure funding is forthcoming for further work on this, that the adaptation aspect of the concept should be emphasised.

CUBE / PEG (Participatory Energy Governance)

A CUBE document to both define the CUBE concept and outline a programme of work was drafted. A section on proposed activities and an estimate of funds needed for the project comprise the central portion of the report and will be used as the basis for any funding requests. Research was also carried out regarding possible funding avenues for CUBE including talking to European Climate Foundation and the EU Intelligent Energy grant programme. International partners were identified—ICLEI, Energie-Cités, INFORSE (Denmark), CAT (UK), including some participants from Poland. These will be followed up on in early 2009. A short summary about the CUBE concept was prepared by Christelle Braun for the Oct 2008 INFORSE newsletter and presented at their seminar in Montreuil. It was decided that as CUBE is the mechanism by which participatory governance occurs a different name need to be created for the project itself. The term Participatory Energy Governance (PEG) is now being used as the project title.

Update (May 2009) A draft PEG proposal paper was prepared by Bob last year with input from the PEG committee. It still requires detail on practical aspects so that it can be used to apply for funding. A concept note was also prepared for EU Intelligent Energy grants. Over 20 expressions of interest have been received in relation to this concept note. The next step is to finalise this paper so that a concerted search for funding can begin in 2010.

RAC

The majority of RAC activities in were aimed at preparing and following the French Presidency of the EU (July 1st - December 31st 2008). A public seminar "Lutte contre le changement climatique :quel régime multilatéral pour le post-2012" was also held in Bobigny in September to inform the public about the need to anticipate and prepare without delay the post-2012 period. The PCET (Plan Climat Energie Territorial) was another important

¹ A workshop, originally planned for May 2008 in Mali to work on the VAR indicators developed into a larger multi-organisational workshop – see General Outreach for more information

activity. The PCET is an awareness campaign for municipal election candidates on how municipalities could implement better policies, in particular how best to meet the Grenelle requirements. The RAC tried to actively participate to the discussions for the drafting of the Grenelle. HELIO proposed an amendment reinforcing the independence of local citizen councils. HELIO also participated in the "Bureau de suivi de la charte de compensation volontaire des gaz a effet de serre" monitored by the ADEME. This group worked to further define an evaluating and regulating process for trading voluntary carbon offsets.

Update (May 2009) HELIO will continue to provide RAC with information on energy trends in France. Pierre will continue as HELIO's representative and reporter for RAC.

HELIO AFRIQUE

A draft strategic plan was mapped out in May following on the HELIO/IUCN meeting in Mali. The objective of this plan was to detail the operational structure of HELIO Afrique. This plan was further expanded on by consulting with HELIO regional experts at the Oct VAR meeting, again held in Mali. There was support for the development of a network although participants did express concern about the number of existing networks. HELIO-Afrique has been developed to fill a gap concerning in-country independent energy policy expertise in Africa. It is not duplicating the work of ENDA or other hands-on networks doing field projects.

***Board Comment:** It was decided that further discussion is required to develop a vision for the future of HELIO Afrique.*

EFONET - The European project "Energy Foresight Network"

This project is comprised of 14 partners and 19 countries, and numerous experts. It is coordinated by ISIS with a substantial input from Enerdata. HELIO is not a partner; it is simply consulted on workshops' content. HELIO has already submitted a list of experts for workshop activities EFONET wants to become a "privileged discussion forum on future EU energy policies" and intends to significantly involve civil society. Helene Connor is the contact point for this work.

Update (May 2009): HELIO gave a presentation at the Athens Workshop on energy scenarios along the lines of Participatory Energy Governance (PEG).

MOU with International Union for the Conservation of Nature

Following on its cooperation with IUCN at the May Mali workshop (see General Outreach), HELIO signed a Memorandum of Understanding with IUCN in anticipation of future collaboration. In July HELIO was approached by IUCN to develop a paper for its Energy, Ecosystems and Livelihoods Initiative on the role of ecosystem services in energy provision. This paper *Understanding linkages in the face of climate change impacts* looks at the role of ecosystems in energy provision and at how climate change could impact that relationship. The paper is available and can be downloaded from the homepage of the HELIO website. HELIO also participated in an expert roundtable at IUCN's Quadrennial Congress in Barcelona (Oct 2008) to discuss how the work could be developed further. Laura Williamson is the project leader.

PAX and Climate Change Committee

An article on the interrelationship of causes and effects of climate change and conflict, and examines the potential remedies arising from that interrelationship was prepared by Nina Campbell, reviewed by Phyllis Kotite, Samira El Daher and Hélène, and translated by Pierre Beaudouin. The paper proposes the redirection of military funding and perverse energy subsidies to supporting an economically viable renewables industry to displace that of arms, to reorient armed forces towards work on adaptation structures, and use of environmental/adaptation incentives in peace-building projects. Suggestions for institutional developments to support such changes are also made. Possible avenues for dissemination include: 2009

conference on Peace, Climate and Environment in Paris (UNESCO) and publication of Nina's article in *Valeurs Vertes* (monthly magazine). Although this is not part of HELIO's core work focus, Pierre will continue to work on how best to disseminate and valorise this work.

GENERAL OUTREACH

HELIO's mandate *to identify, assess, measure and publicise the contribution of energy systems and policies to sustainable and equitable development* means that the organisation is continuously involved in a number of different types of initiatives. Some activities are project-based and involve substantial input; others involve presenting at relevant workshops and participating in strategic meetings. Key ones are listed below.

- *OECD Workshop on Sustainability Assessment Methodologies (Jan)*: HELIO gave a presentation outlining its assessment tools. The presentation is now a chapter in the OECD book OECD (2008) "Assessing the Energy Contribution to Sustainability", in OECD Sustainable Development Studies, "Conducting Sustainability Assessments", Paris, France.
- *Climate Change, Energy and Ecosystems (May)*: A workshop designed to further develop the VAR indicators evolved into a larger African meeting to discuss producing a strategic document to assist Africans in the lead up to the climate change meetings. The meeting initiated by HELIO was divided into two components: climate change (with the RAC and ENDA) and energy (HELIO). IUCN and HELIO developed a three-day workshop that looked at the relationship between energy access, security and ecosystem management under anticipated climate change impacts. A secondary objective was to introduce IUCN and HELIO's African experts to one another. A field trip to see a *Jathropa* plantation and use of the extracted oil in the local communities was organized by MFC-Nyetaa: HELIO-Afrique. Ibrahim Togola and Pierre Dembelé contributed their expertise. The meeting was also used as an opportunity to reinforce the development of HELIO-Afrique.
- *NATO Advanced Research Workshop on Weather/Climate Risk Management for the Energy Sector (Oct)*: Building on its VAR indicator work, HELIO presented a paper at the NATO workshop in Santa Maria di Leuca. The paper, *Indicators as a Way of Improving Communication on Energy Systems Vulnerability, Resilience and Adaptation to Climate Change* (co-written with Axel Michaelowa) demonstrated how indicators can be used as a way of improving communication on energy systems vulnerability, resilience and adaptation to climate change. A publication based on workshop papers will be published early 2009.
- *INFORSE Annual General Meeting (Oct)*: HELIO gave a presentation (prepared by Christelle Braun) and contributed an article on the importance of energy governance to its quarterly newsletter.
- *Forum de Delphes (Nov)*: HELIO had a paper on governance and its role in ecodevelopment which will be published in a coming issue.

NEWSLETTER/WEBSITE/BROCHURE

HELIO attempts to raise awareness of its activities and keep its members informed of new developments via electronic and print media:

- **Newsletter**: HELIO published two newsletters in 2008 (June and Dec). The newsletter gives readers an overview of activities to date. HELIO aims to continue producing the newsletter biannually.
- **Website**: In order to better support the HELIO website, an upgraded software database was installed. This upgrade will allow for faster upload time and editing on the HELIO

website. HELIO also began mapping out additional information to include on the site re: governance issues. This was in response to a letter from Fondation Prometheus re: the transparency of information on the HELIO website. Information has been uploaded early 2009. We expect an improvement in our ranking with Fondation Prometheus.

- Documentation centre: a proposal was made to the Maison des Associations du XVIème arrondissement to open such a centre on Ecodevelopment and Climate. A second meeting is being planned for the end of May 2009 with the local environmental associations.

Board Comments:

- *We need more ‘manpower’ to help with newsletter production. Nina C may be able to help with this.*
- *The HELIO brochure will need to be revised revision and updated before the COP meetings (Dec 2009)*

7. Financial Report – prepared by Max Parrain

The GA expressed its pleasure in welcoming Max Parrain to the HELIO team and its satisfaction for the work he has done so far in bringing together HELIO’s accounts.

Some historical ambiguities in definitions of posts will have to be clarified. Posts currently labelled “Honoraires”, “Missions”, “Salaires et Traitements” may ultimately be combined. Cheques Emploi Associatifs may also be posted as “Salaires” going forward. Some adjustments will be required between 2008 and 2009 to take account of incomes received in 2008, which were in fact already committed for work in 2009.

A meeting will be called between Max, Hang and Patrick in order to advise Max on these and other ambiguities and bring him up to speed generally. The bilan will be revised accordingly in the next weeks for official approval by the Board.

The 2008 results tabled at the meeting were nevertheless provisionally approved by the GA.

Given the banking costs and failings of the BNP International Services, a change of banking establishment was made. Credit du Nord is now HELIO’s bank and the service is much improved. There will be just two accounts going forward – one core account and one to manage GTZ funds (as per GTZ’s request). The three BNP accounts are being closed (one still remaining open until funds can be paid out).

Hélène will retain sole authority for signing of cheques. This authority will ultimately be taken over by the Executive Director (to be appointed) and the Treasurer .

8. Proposed Reorganisation Strategy – presented by Pierre Beaudouin

As requested by the Board at its last meeting (March 23, 2009) the President Think Tank (PTT) continued its work on identifying a new President. In order to do this effectively the PTT decided that a larger analysis of HELIO in terms of its mission, structure, strategy and governance was needed. Below is a summary of the group’s conclusion for each area and lists its recommendations. It was presented to the Board for review and approval

Mission Statement

Need to refine the mission statement in order to better reflect the changing policy environment.

- New mission statement should read: *To identify, assess measures and publicise the contribution of energy systems and policies to ecodevelopment and climate stabilisation*

Structure

During the transition phase there should be no change in HELIO's structure

- HELIO should remain at 56, rue de Passy however the organisation needs to begin looking for a new location

Core Management

HELIO's core functions can be generally classified as: business development, project management, administration, accounting, and supporting Board functions

- HELIO should establish post of Executive Director to ensure continuity
 - initially ½ time position
- Role of Executive Director should be separate from the role of Board Chairman

Strategy

In order for HELIO to be a financially stable organisation the short-term focus must be on fund raising. Secondary option for funding opportunities may arise through monitoring activities via CLACC, SSN or via other organisations

- Primary focus over the next 12-18 months should be build on HELIO's indicator work
 - SEW indicators are mature and need to be applied further
 - VAR and "ADEME" indicators can be refined and applied in new arenas
- Indicators should be the central theme for funding applications
 - applications will include funding for staff positions
- Participation in EU-funded and other projects should be carried out on an opportunistic basis
- HELIO should continue to be a member of various networks, using them more as information and network opportunities
 - no new participation in networks should occur without approval by the Bureau
- A communication strategy should be fleshed out – focusing primarily on getting results from indicator work disseminated in-country
 - other dissemination opportunities

Governance

The Board's primary role should be on governance. There is a need for a smaller body to respond to issues on ad-hoc matters

- The Board should be restructured
 - size of the Board needs to be reduced
 - head of the Board should now be called the Chairman
 - Helene should be named as Honorary President (for life)
- Formation of a Bureau should be composed of Chairman and 2 senior board members to respond on ad-hoc matters
- Steering Group and STAC should be restructured to reflect current organisational needs
 - Advisory Group – strategic input to HELIO activities
 - STAC – provides specific technical knowledge on an "as-needs" basis

9. 2009 – 2010 Workplan

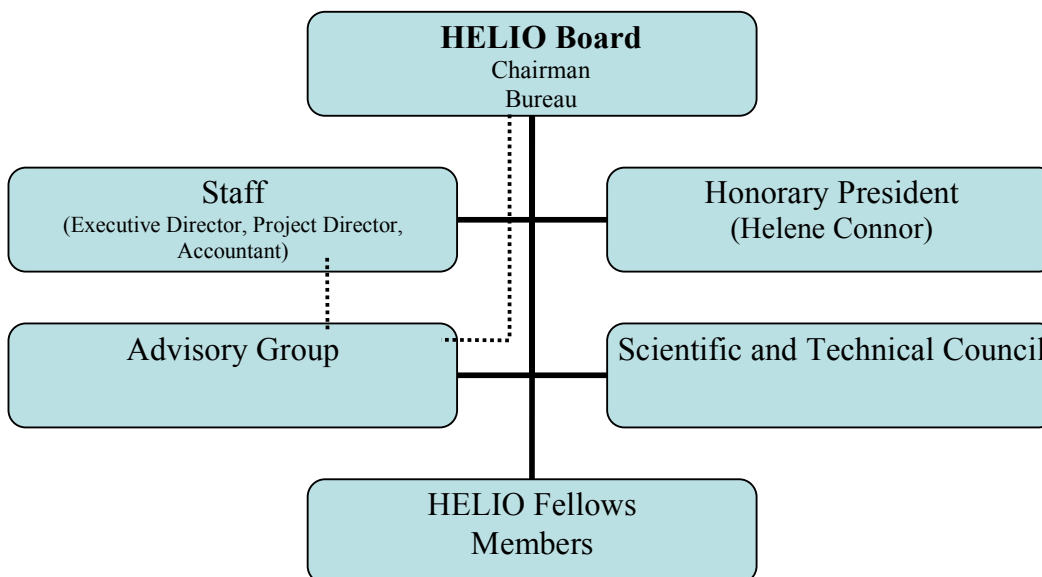
In order for HELIO to be a financially stable organisation the short-term focus must be on fund raising. Secondary option for funding opportunities may arise through monitoring activities via CLACC, SSN or via other organisations. The 2009-2010 workplan with therefore consist of the following elements:

- *Indicator work:* Activities to further apply the SEW indicators will be carried out - EU grants will be solicited for funding. VAR and "ADEME" indicators are to be refined and applied in new arenas – MAEE/AFD and GTZ will be approached as possible funders

- *EU Projects*: Participation in EU-funded and other projects will be carried out on an opportunistic basis
- *Communication/Outreach*: HELIO communication strategy will be fleshed out – focusing primarily on getting results from indicator work disseminated in-country

10. Reorganisation of Board and Committees

It was agreed to adopt the recommendations proposed by the President Think Tank (see point 8 above). The new structure for Board and Committees was approved. The new structure is now:



11. Presentation of New Board Members

- Nina Campbell was presented as a new Board member.

Nina expressed her gratitude for being offered a role on the Board and looks forward to becoming more involved with HELIO in the future.

12. Elections

Nina Campbell was unanimously voted in. The Board now counts 6 members: Pierre Beaudouin, Valérie Blanchot-Courtois, Nina Campbell, Robert Gould, Rod Janssen and Ibrahim Togola.

- Rod Janssen was voted in as new HELIO Chairman;
- Helene Connor was voted in as Honorary President;
- Pierre Beaudouin was voted in as Treasurer; and,
- Nina Campbell was voted in as Secretary.

Some discussion was had as to practicality of Pierre acting as Treasurer when he is not living in Paris. It was decided that, at least for the time being, he will accept the position and will communicate with the Accountant via telephone and email when not in Paris. The position may be revised.

Members hold a three-year term.

Executive Committee as per French law is now composed of Rod Janssen (Chairman), Pierre Beaudouin (Treasurer) and Nina Campbell (Secretary)

Bureau:

The Bureau is composed of: Rod Janssen, Helene Connor and Pierre Beaudouin. The Executive Director and the Project Manager, Laura Williamson, will work closely with this committee.

Advisory Group: Members hold a three-year term. The Advisory Group is composed of:

Houda Allal	Mithra Moezzi
Alain Guinebault	Laszlo Pinter
Adam Gula	John Robinson
Emilio La Rovere	Steve Thorne
Benoit Lebot	Piotr Tulej
Molly Melhuish	Farid Yaker
Axel Michaelowa	

The above-mentioned members were contacted prior to the GA; all gave their agreement to part of the AG. As Chairman, Rod will write to all of them, advising them of the new structure and Board acceptance.

13. General Items

- Congratulations were expressed by everyone for Clarissa who is soon to be married to her French fiancé – we look forward to photos!

14. Close

Meeting closed at 8:30 p.m.

HELIO INTERNATIONAL is an international non-governmental network incorporated in France. It created the SUSTAINABLE ENERGY WATCH and nodes of observers-reporters around the world to assess and monitor the contribution of energy policies and systems to sustainable development.

The members of its Board of Administration, its Steering Group and its Scientific and Technical Advisory Committee, as well as its Observers-reporters, are world-renown independent energy and environmental experts who contribute their work on a voluntary basis for the promotion of a more viable and equitable way of life for all.

VOTING MEMBERS OF HELIO INTERNATIONAL:

Board of Administration

President	Hélène Connor, Sustainable Energy Watch (SEW)
Vice President	Pierre Beaudouin, former President, FRAPNA
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Ian Shearer	Sustainable Energy Forum, New Zealand
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Africa - French speaking	Pierre Dembelé
Africa - North and Middle East	Samir Allal
America - Latin and South	Ricardo Cunha da Costa
America - North	Laura E. Williamson
Asia	Ram M. Shrestha
Asia - South East	Sujay Basu
Europe - Central and Eastern	Adam Gula
Europe - Western	Christelle Braun
Oceania	Ian Shearer